

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, January 25, 2006 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by President Engellenner. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Staff: Fire Chief Mette, General Counsel Murray, Board Clerk Tilson.

PLEDGE TO FLAG led by the Boy Scouts Troop 328.

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Thursday, January 26 at 10:00 p.m. and Monday, January 30 at 10:00 p.m. on Channel 14; Webcast at www.sacmetroable.tv. A VHS copy is also available for checkout from any library branch.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

- Michael Seaman addressed the Board on a code enforcement issue. In the back of the home next to his, there is a 1,200 square foot building in violation of all 10-foot building code setback requirements between homes. The neighborhood association took the County to court but the building has been allowed to stand. He requested support in helping the County understand the importance of maintaining the minimum fire and life safety distance and would be happy to work with the District Fire Marshal on this issue.

Fire Chief Mette stated he would be contacted tomorrow.

- Brian Rice, President of Sacramento Area Firefighters Local 522, stated the Fire Ops 101 program is coming up and looking for Metro Fire and one or two members of the Board to participate. Invited members of the Assembly and Senate to attend. Provides Fire Administration an opportunity to interact with the State elected officials in a real working environment. Fire Chief Mette and Deputy Chief Latta will be kept informed.

CONSENT AGENDA:**1. Board Meeting Action Summary—January 11, 2006**

- Director Jones requested an addition of her comments to Action Item No. 5: “On the face value of the motion, there was no problem. However, along with Director Duveneck, she had a problem with having it as a presentation/action item all in the same meeting. She felt it circumvented the normal process of the way we do business and there was no staff report.”
- **Board Action:**
Kelly/Lawson—approve the Consent Agenda with addition. Directors Duveneck, Engellenner, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Goold, abstaining. Motion carried.

ACTION ITEM(S)**1. Bid Award—Administration Building Flooring—(Connor)**

- A Request for Bids including specifications for the carpet, carpet tiles and installation requirements was advertised and distributed. Bids were received from the following:

Simas Floor & Design Company	\$115,229.00
Dynamic Commercial Flooring Systems	\$109,960.00
Chris Simas Flooring	\$ 98,600.00
HPC/ACT Inc.	\$102,655.00

Staff evaluated the bids and Chris Simas Flooring was determined to be the lowest responsive bidder.
- Staff recommends the Fire Chief be authorized to contract for the carpet removal and installation from Chris Simas Flooring.
- **Board Action:**
Granados/Jones—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

2. **Vehicle/Allowance for Non-Safety Members of Senior Management—(Mette)**

- In accordance with Board direction at its meeting of January 11, 2006, non-safety members of Senior Management shall receive either a district vehicle for district business use or a monthly vehicle allowance of \$500 per month.

If the option of a district vehicle is selected, use of the district vehicle will be in accordance with the Fuel Tracking Policy No. 115.01 and the Vehicle Use, Staff – Policy No. 332.01.

- Deputy Chief Appel stated all District vehicles are insured under a general liability policy for any member of the District driving with a valid driver's license. The Human Resources Division has a tracking system with automatic notification by the DMV on the status of licenses. Individuals with suspended licenses or problems are not permitted to drive a District vehicle.
- Staff report corrected to reflect non-safety members of Senior Management are inclusive of Deputy Chief-Human Resources, Deputy Chief-Administration, General Counsel, and the Director of Finance.
- Director Jones requested a revised organization chart for clarification indicating personnel who take home vehicles and those who do not. Director Duveneck concurred.

Director Trujillo expressed concern on voting tonight and would like additional information on personnel taking cars home and the cost to the District.

Fire Chief Mette stated the fuel tracking reports will be presented by Deputy Chief Ritter at the next Finance Committee meeting.

- The General Counsel elected a vehicle be furnished with the other three opting for the \$500 vehicle allowance.
- Recommend the Board approve staff's recommendation to provide either a vehicle or vehicle allowance of \$500 per month to non-safety members of Senior Management and to supersede all previous practices including the distributed document dated July 17, 2001 from Fire Chief Rick Martinez relative to Fuel Purchasing for Non-Safety Members of Senior Management.

- **Board Action:**
Valley/Jones—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Director Trujillo, abstained. Motion carried.

3. Workers' Compensation—Third Party Administrative Services Contract Renewal—(Appel)

- Funds for the contract are included in the Workers' Compensation budget.
- Staff recommends the Board authorize the Fire Chief to execute a renewal of the District's Workers' Compensation Third Party Administrative services contract with Gregory B. Bragg and Associates, Inc. at the three (3) year negotiated total term rate of \$534,000.
- **Board Action:**
Goold/Duveneck—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

PRESENTATION ITEM (S)

1. Update on Construction Status-Fire Stations 107 and 32—(Horel/Mette)

- A three-page staff report was submitted with background history and an update on the status of the construction of Fire Station 107 at 1444 Eastern Avenue, Sacramento, and Fire Station 32 at Hazel Avenue and Roediger Lane, Fair Oaks.
- The cost mid-way through construction for both fire stations is within the estimated budget not to exceed \$8,700,300.
- The schedule is two to four weeks behind due to the rainy weather.
- The general contractor and subcontractors have demonstrated an excellent safety record to date.
- A slide presentation was shown illustrating the various stages of construction progress, accompanied by an artist's rendering of Station 107. Majority of site work is completed and both buildings are weather tight. Permanent roofs will be installed as weather permits.
- Vanir Construction Management is assisting with the quality control on both projects with continuous daily inspection.

- Anticipated completion dates, weather permitting: Station 32—August/September 2006; Station 107—June/July 2006.
- Question and answer period.

Discussion on overall costs related to the project: soft costs related to the project include MFDB architectural and engineering design services, Vanir Construction management services, construction testing and inspection services, equipment/furniture, and permits, in addition to the contract costs.

Directors Kelly and Granados requested a breakdown of the total cost of the two projects including the contract and soft costs for the next meeting.

- In response to Director Trujillo, the Capital Improvement Development Funds can be used for new construction and remodeling.

Director Trujillo stated stations are needed for the new subdivisions such as Anatolia, but voiced concern with over extending the budget with commitment and suggested consideration of remodeling some stations instead of rebuilding.

Fire Chief Mette suggested giving the Board members a tour of Stations 111, 42, and 29 to see the need for replacement.

- Directors Kelly and Lawson thanked Mr. Horel for a station tour of 107 and 32, respectively.

2. Potential Fire Station Financing Options—(Appel/Mette)

- The “Financing for Tomorrow and the Future” report provided to the Board was presented in 2001 indicating that the District had sufficient reserves in the Capital Improvement Account to fund at least Phase One of the proposed Fire Station Master Building Program.

Due to inflationary costs for land acquisition for stations planned further out, construction and materials, this statement is no longer accurate to complete all eight of the projects in Phase One. Remaining funds will cover almost three projects.

- Briefly outlined financing options available to include:
 - Traditional Financing
 - Lease/Purchase
 - Special Tax/Benefit Assessment
 - Bond Indebtedness-General Obligation, Mello-Roos, Certificates of Participation, and Revenue Bonds
 - Barter-exchanging property for facility construction, etc.
 - State Reimbursable Mandates
 - Mitigation/Impact/Development Fees
 - Grants-Federal, State, private
- Director Goold encouraged exploring avenues for joint ventures with cities within our District and partnering with other public agencies to gather community support to help expedite the fire station building program.
- Deputy Chief Appel suggested bringing back a presentation on some options that would not jeopardize the General Fund, possibly at the first meeting in March.

The labor group had some concerns about use of the General Fund that would limit their ability to negotiate for wages and benefits.

- The District Economic Development and Planning Committee is entering into negotiations with the City of Rancho Cordova to help the District construct some fire stations in that area with redevelopment funds and not District funds.
- Director Granados placed emphasis on studying the true cost prior to building the fire stations.

Director Trujillo expressed concern that any use of General Funds be voter approved.

- Capital impact development fees are a viable option and can be adjusted annually as costs go up. The best estimate of cost is achieved when we go out to bid.
- Captain Monahan, Vice President of Local 522, voiced concern on creative financing to incur additional debt. The Board voted on an aggressive station replacement plan some time ago when land and building costs were substantially less. Urged the Board to pull back and pay as you go. Acknowledged that Anatolia must be built to provide infrastructure for fire response.

- Captain Rice, President of Local 522, stated this is not about bargaining. Echoed the caution to be careful about leveraging our future to build.

PRESIDENT'S REPORT—(Engellenner)

- It was brought to his attention that we had some former directors in the secured area of this building. Anyone entering the building should go to the public counter and present their business purpose for direction to the proper department.

Fire Chief Mette stated he would check on it.

FIRE CHIEF'S REPORT—(Mette)

- Board members were faxed a letter from LAFCo requesting interest in applying for appointment to the Special District Advisory Committee.
- January 17 – Attended the Rancho Cordova City Hall grand opening. Five of our inspectors are housed there.
- Met with the City Manager of Citrus Heights who expressed an interest in the District making the same presentation that was made in Rancho Cordova.
- January 28 – Guns and Hoses Game at Sacramento State.
- District received a donation of 20 pet masks for dogs and cats.
- Announcement for Fleet Manager is out due to the upcoming retirement of Rich Wasina.

GENERAL COUNSEL'S REPORT—(Murray)

Reported the following two Workers' Compensation claim settlements:

- Ronald Rojo v. Sacramento Metropolitan Fire District
WCAB SAC 0340552 and SAC 0340554

Within settlement authority provided by the Board of Directors, staff and Workers' Compensation Counsel have secured a stipulated settlement award of WCAB SAC 0340552 and SAC 0340554 from Ronald Rojo for the amount of \$34,050 plus costs for future medical treatment to cure or relieve the effects of the injury.

- Pete Reali v. Sacramento Metropolitan Fire District
WCAB SAC 344785 and SAC 344786

Within settlement authority provided by the Board of Directors, staff and Workers' Compensation Counsel have secured a stipulated settlement award of WCAB SAC 344785 and SAC 344786 from Pete Reali for the amount of \$23,800 plus costs for future medical treatment to cure or relieve the effects of the injury.

COMMITTEE AND DELEGATE REPORTS:

Executive Committee—(Engellenner)

- Reported on the Executive Committee Meeting held January 23, 2006:
Standing Committee Appointments –
Finance:
Directors Greg Granados, Matt Kelly, Greg Valley
Policy:
Directors Pete Engellenner, Tom Lawson, Ray Trujillo

Delegate and Alternate Appointments –
Regional Communications Center JPA
Director Greg Valley, Delegate; Director Pete Engellenner, Alternate
California Fire & Rescue JPA
Director Grant Goold, Delegate; Director Greg Valley, Alternate

Other Appointments –
Reserve Firefighters Qualification Review Commission
Director Pete Engellenner and Deputy Chief George Appel
City of Citrus Heights 2 x 2 Committee
Director Grant Goold and Director Ray Trujillo
City of Rancho Cordova 2 x 2 Committee
Director Gay Jones and Director Greg Granados
- Committee unanimous in favor of maintaining the roll call vote.

Director Goold requested the item be sent to the Policy Committee for discussion rather than the full Board.

Item to be referred to the Policy Committee.
- Next meeting: TBA

Communications Center Delegate—(Engellenner)

- Next Meeting: January 31, 2006 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: January 27, 2006 – 10:00 AM

Finance Committee—(Jones)

- Next meeting: February 8, 2006 – 5:00 p.m.

Policy Committee—(Trujillo)

- Received presentation.
- Next meeting: February 22, 2006 – 5:00 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS:**Lawson:**

- Thanked Chuck Horel for a tour of Station 32 yesterday.
- Referred back to comments—we have a lot of work to do but wants to make sure employees of Sacramento Metropolitan Fire District are working in a good work environment in the best interest of providing safety for our constituents.

Granados:

- Wished Metro good luck in the Guns and Hoses.

Jones:

- Thanked Chuck Horel and Deputy Chief Appel for their presentations today.

The goals of everyone at Metro are not necessarily mutually exclusive. We can continue with our building program as well as sustain the support we have displayed for all of the members of Sacramento Metro including the public at large. The impact fees are a guaranteed revenue source that could sustain obligation bonds for the construction and it is meant to be used for capital improvement projects.

Kelly:

- Thanked Chuck Horel and Deputy Chief Appel for their presentations.
- Thanked Mr. Horel for the tour of Station 107.
- Echoes some of the comments of Director Jones. Need to find a workable funding mechanism to build our fire stations now because costs are rising.

Trujillo:

- Thanked the Boy Scouts for their presentation of the Colors.
- Thanked staff for the excellent reports.
- Echoes the same concerns of other directors regarding the funding for our stations but still wants to make sure it is voter approved and not go to the General Fund and mortgage the future.

Goold:

- Thanked the young man who delivered the Board packet to his home, and thanked everyone between for the work they do every day. We work as a team and get a lot done.
- Thanked the Boy Scouts.

Duveneck:

- Looks forward to our discussion on the new firehouses and the funding. It is a need and the direction we have to go in for the future.
- For 20 years working for Kaiser in the south area, every day he commutes along Watt Avenue and Highways 50 and 99 and observed firefighters from our district and the City working out there in risky traffic situations. Thanked Metro and all of the firefighters for their service in the community.

ADJOURNMENT – The meeting was adjourned at 8:00 p.m.

H. Peter Engellenner, President

Ray Trujillo, Secretary

Charlotte Tilson, Clerk of the Board